15 DEC 1988

MEMORANDUM FOR: DD/S Information Processing Coordinator

SUBJECT:

ADP Report as of 31 December 1969

REFERENCE:

Memo to DTR frm DD/S IPC, dtd 9 Dec 69, subj. Consolidated Report on Information

Handling and ADP Management

1. The Office of Training submits a negative ADP report for the period I July 1969 through 31 December 1969. We have no changes in on going systems to report at this time. Benefits remain as previously reported.

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2. If any questions aris	se, please contact		STAT
Information Processing Coo	rdinator for the Office of Training.		
	a smaller for the Childe at Training.		STAT
- Office	HUGH T. CUNNINGHAM		
Į.	Director of Training		
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MEMORANDUM FOR: Director of Communications

DIR-4278

Director of Finance Director of Logistics

Director of Medical Services

Director of Personnel
Director of Security
Director of Training

SUBJECT

: Consolidated Report on Information

Handling and ADP Management

REFERENCES

: (a) IHC-D-130/1, dtd 22 May 1969

(b) BOB Circular A-79, dtd 23 May 1967

- 1. References (a) and (b) contain the requirement for preparation of <u>semiannual</u> reports. The reports covering the period 1 July 1969 through 31 December 1969 are now due. Because these reports on Information Handling and ADP Management contain considerable redundancy and cover identical reporting periods, a consolidated contribution will be prepared beginning with this reporting period. The general reporting instructions and format used for the BOB Circular A-79 (Sections I and II only for the mid-fiscal year report) will be used for the consolidated report. The January due date for the ADP Management Report, however, has been adjusted to correspond with the IHC deadline. The consolidated submission is due in O/PPB by 31 December 1969.
- 2. Offices should exercise care in observing IHC requirements to identify and explain ADP activities as they relate to the Intelligence Community. The BOB context requests reporting of significant data in which ADP benefited the Agency's substantive programs. From your reports, a combined Support Directorate report will be prepared for forwarding to the IP Staff, O/PPB. A final screening by the IP Staff will result in the preparation of an Agency-level response to satisfy both the IHC and BOB requirements. In cases where no significant accomplishments or benefits can be related to your Office's activities through the use of ADP support, negative reports are requested.

3. In order to afford timely review and approval of Office submission	ns
for the Support Directorate input, I will need your reports, in duplicate,	no
later than 22 December 1969. Reports should be submitted on the attache	
format, or in facsimile.	\neg

DD/S Information Processing Coordinator

Attachment (2 copies)

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SEMIANNUAL REPORT OF ACCOMPLISHMENTS IN THE USE AND MANAGEMENT OF ADP (References: BOB Circular A-79) IHC-D-130/1

Reporting Organization:	Period Covered:
	8
SECTION I. ACCOMPLISHMENTS II	N THE USE OF DIGITAL COMPUTERS
systems (i.e., computer applica	
revised significantly during the	report period.
Furnish the information in F	Parts A and B for each such
application separately.	
PART A. DESCRIPTION OF CO	MPUTER-BASED SYSTEM
Agency Program Supported.	
Category	
Category	
Element	
•	y describe the computer application
and explain its relationship	to the Intelligence Community.
Identify and explain contract	or involvement, if any.
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SECTION II. ACCOMPLISHMENTS IN THE MANAGEMENT OF ADP ACTIVITIES

Describe significant ADP management accomplishments during the report period. Explain each one separately, using the appropriate category(ies) below and quantify the benefits, if feasible (e.g., amount of ADP equipment and manpower savings). Explain the relationship to the Intelligence Community. Identify and explain contractor involvement, if any.

Standardization within or among computer systems or ADP Units.

<u>Integration</u> of computer-based systems on an interagency or intra-agency basis.

Research and Development achievements to improve ADP technology, techniques or systems.

Consolidation of computer facilities, staffs, etc.

Sharing computers or ADP personnel.

Other ADP management accomplishments.

Excess Equipment acquisitions via the excess property route to permit release of rented equipment or in lieu of acquiring additional new equipment for the Agency.

Procurement contracts negotiated under more favorable terms than those provided in the Federal Supply Schedule.

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